

# Changes to the NIH Biosketch and Other Support Pages

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Director, Education and Communications  
Grants and Contracts Office

Last updated: April 8, 2021



**Mount  
Sinai**

**For application due dates on or after May 25, 2021,  
there will be substantive changes to the NIH  
Biosketch and Other Support form pages.**

**This affects all NIH applications, including  
competing and non-competing (RPPRs).**

**Failure to comply with the new form requirements  
may result in rejection of your application.**

# What are the Changes?



# Biosketch Form Page

OMB No. 0925-0101 and 0925-0002 (Rev. 12/2020) Approved Through 02/28/2023

## BIOGRAPHICAL SKETCH

Provide the following information for the Senior/key personnel and other significant contributors. Follow this format for each person. **DO NOT EXCEED FIVE PAGES.**

NAME: Hunt, Morgan Casey

ORCID COMMONS USER NAME (credential, e.g., agency login): huntmc1

POSITION TITLE: Associate Professor of Psychology

EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)

INSTITUTION AND LOCATION	DEGREE (if applicable)	Completion Date MM/YYYY	FIELD OF STUDY
University of California, Berkeley	BS	05/2003	Psychology
University of Vermont	PHD	05/2009	Experimental Psychology
University of California, Berkeley	Postdoctoral	08/2013	Public Health and Epidemiology

### A. Personal Statement

I am an Associate Professor of Psychology, and my research is focused on neuropsychological changes associated with addiction. I have a broad background in psychology, with specific training and expertise in ethnographic and survey research and secondary data analysis on psychological aspects of drug addiction. As PI or co-Investigator on several university- and NIH-funded grants, I laid the groundwork for the proposed research by developing effective measures of disability, depression, and other psychosocial factors relevant to the aging substance abuser, and by establishing strong ties with community providers that will make it possible to recruit and track participants over time as documented in the following publications. In addition, I successfully administered the projects (e.g. staffing, research protections, budget), collaborated with other researchers, and produced several peer-reviewed publications from each project. As a result of these previous experiences, I am aware of the importance of frequent communication among project members and of constructing a realistic research plan, timeline, and budget. The current application builds logically on my prior work. During 2015-2016, my career was disrupted due to family obligations. However, upon returning to the field, I immediately resumed my research projects and collaborations and successfully competed for NIH support. In summary, I have the expertise, leadership, training, expertise and motivation necessary to successfully carry out the proposed research project.

Ongoing and recently completed projects that I would like to highlight include:

R01 DA942367

Hunt (PI)

09/01/16-08/31/21

Health trajectories and behavioral interventions among older substance abusers

R01 MH922731

Wong (PI), Role: co-investigator

12/15/17-11/30/22

Physical disability, depression and substance abuse in the elderly

## Changes to the Form:

- 1) **Section B, retitled, and expanded to require all Positions, Scientific Appointments and Honors, regardless of relevance to current application.**
- 2) **Section D removed, and Research Support relocated to Section A.**



*This is a partial sample of the form.*

# Biosketch Changes: Updated Instructions

## **Section B**

'Positions and Honors' has been renamed '**Positions, Scientific Appointments, and Honors**'

- ▶ List in **reverse** chronological order ***all positions and scientific appointments both domestic and foreign, including affiliations with foreign entities or governments.***
- ▶ ***This includes titled academic, professional, or institutional appointments whether or not remuneration is received, and whether full-time, part-time, or voluntary (including adjunct, visiting, or honorary).***

# Example of Biosketch Section B

## B. Positions, Scientific Appointments, and Honors

### Positions and Scientific Appointments

2021– Present	Associate Professor, Department of Psychology, Washington University, St. Louis, MO
2020 – Present	Adjunct Professor, McGill University Department of Psychology, Montreal, Quebec, Canada
2018 – Present	NIH Risk, Adult Addictions Study Section, members
2015 – 2017	Consultant, Coastal Psychological Services, San Francisco, CA
2014 – 2021	Assistant Professor, Department of Psychology, Washington University, St. Louis, MO
2014 – 2015	NIH Peer Review Committee: Psychobiology of Aging, ad hoc reviewer
2014 – Present	Board of Advisors, Senior Services of Eastern Missouri
2013 – 2014	Lecturer, Department of Psychology, Middlebury College, Middlebury, VT
2011 – Present	Associate Editor, Psychology and Aging
2009 – Present	Member, American Geriatrics Society
2009 – Present	Member, Gerontological Society of America
2009 – 2013	Fellow, Division of Intramural Research, National Institute of Drug Abuse, Bethesda, MD
2006 – Present	Member, American Psychological Association

### Honors

2020	Award for Best in Interdisciplinary Ethnography, International Ethnographic Society
2019	Excellence in Teaching, Washington University, St. Louis, MO
2018	Outstanding Young Faculty Award, Washington University, St. Louis, MO

# Biosketch Changes: Updated Instructions

## Section D Research Support:

- ▶ For the non-Fellowship Biosketch, Section D. has been removed.
- ▶ For the Fellowship Biosketch, Section D has been updated to remove 'Research Support.

As applicable, all applicants may include details on ongoing and completed research projects from the past three years that they want to draw attention to within the personal statement, Section A.

- ▶ In addition, recently completed research projects within the last three years has moved to the Other Support page.

# Example of Biosketch: Research Projects in Section A

This example includes ongoing and completed research projects.

## A. Personal Statement

I am an Associate Professor of Psychology, and my research is focused on neuropsychological changes associated with addiction. I have a broad background in psychology, with specific training and expertise in ethnographic and survey research and secondary data analysis on psychological aspects of drug addiction. As PI or co-Investigator on several university- and NIH-funded grants, I laid the groundwork for the proposed research by developing effective measures of disability, depression, and other psychosocial factors relevant to the aging substance abuser, and by establishing strong ties with community providers that will make it possible to recruit and track participants over time as documented in the following publications. In addition, I successfully administered the projects (e.g. staffing, research protections, budget), collaborated with other researchers, and produced several peer-reviewed publications from each project. As a result of these previous experiences, I am aware of the importance of frequent communication among project members and of constructing a realistic research plan, timeline, and budget. The current application builds logically on my prior work. During 2015-2016, my career was disrupted due to family obligations. However, upon returning to the field, I immediately resumed my research projects and collaborations and successfully competed for NIH support. In summary, I have the expertise, leadership, training, expertise and motivation necessary to successfully carry out the proposed research project.

Ongoing and recently completed projects that I would like to highlight include:

R01 DA942367

Hunt (PI)

09/01/16-08/31/21

Health trajectories and behavioral interventions among older substance abusers

R01 MH922731

Merryle (PI), Role: co-investigator

12/15/15-11/30/20

Physical disability, depression and substance abuse in the elderly

# Other Support

For New and Renewal Applications – DO NOT SUBMIT UNLESS REQUESTED  
PHS 398 OTHER SUPPORT

There is no "form page" for reporting Other Support. Information on Other Support should be provided in the format shown below.

\*Name of Individual: Anderson, R.R.  
Commons ID: ~~AndersonRR~~

Other Support – Project/Proposal

## ACTIVE

\*Title: Chloride and Sodium Transport in Airway Epithelial Cells

Major Goals: The major goals of this project are to define the biochemistry of chloride and sodium transport in airway epithelial cells and clone the gene(s) involved in transport.

\*Status of Support: Active

Project Number: 2 R01 HL 00000 - 13

Name of PD/PI: Anderson, R.R.

\*Source of Support: NHLBI

\*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 3/1/2021 – 2/28/2026

\* Total Award Amount (including Indirect Costs): \$1,492,232

\* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##,##)
1. 2021	3.6 calendar
2. 2022	3.6 calendar
3. 2023	3.6 calendar
4. 2024	3.6 calendar
5. 2025	3.6 calendar

I, PD/PI or other senior/key personnel, certify that the statements herein are true, complete and accurate to the best of my knowledge, and accept the obligation to comply with Public Health Services terms and conditions if a grant is awarded as a result of this application. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

\*Signature: \_\_\_Anderson, R.R.\_\_\_\_\_

Date: \_\_\_March 25, 2021\_\_\_\_\_

## Many Substantive Changes:

- 1) **Format Change**
- 2) **Expands/clarifies what qualifies as Other Support**
- 3) **Adds new fields**
- 4) **Adds In-Kind support section**
- 5) **Investigator certification signature**
- 6) **Adds Completed Projects section for JIT OS**
- 7) **New requirements for supporting documentation**
- 8) **Broadens overlap section**



*This is a partial sample of the form.*

## Other Support Changes: All Research Support

- ▶ Other Support includes all resources made available to a researcher in support of and/or related to all of their research endeavors.
- ▶ This is regardless of whether or not they have monetary value.
- ▶ This is regardless of whether they are based at the institution the researcher identifies for the current grant.
- ▶ This includes resources and/or financial support from all foreign and domestic entities, that are available to the researcher.

## Other Support Changes: All Research Support Examples

This includes but is not limited to:

- ▶ Financial support for laboratory personnel, and provision of high-value materials that are not freely available (e.g., biologics, chemical, model systems, technology, etc.).
- ▶ Consulting agreements, when the PD/PI or other senior/key personnel will be conducting research as part of the consulting activities.

*Non-research consulting activities are not Other Support.*

- ▶ In-kind contributions, e.g. office/laboratory space, equipment, supplies, or employees or students supported by an outside source.

*If the time commitment or dollar value of the in-kind contribution is not readily ascertainable, the recipient must provide reasonable estimates.*

# Other Support Changes: In Kind Contributions Section

## Important Distinction

- ▶ If in-kind contributions **are intended for use on the project being proposed** to NIH in this application, the information must be included as part of the Facilities and Other Resources or Equipment section of the application and need not be replicated on this form.
- ▶ In-kind contributions **not intended for use on the project/proposal being proposed** in this application must be reported on the Other Support.

*... We will review this distinction from the examples on the next slide.*

# Other Support Changes: In Kind Contributions Section

List Active and Pending In Kind Contributions separately from Projects/Proposals.

## IN-KIND

\*Summary of In-Kind Contribution: Post-doctoral fellow, Dr. John Smith, who conducts research activities in the Anderson lab. Salary supported by Oxford University.

\*Status of Support: Active

\*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date (MM/YYYY) (if available):

\*Person Months (Calendar/Academic/Summer) per budget period: N/A

\*Estimated Dollar Value of In-Kind Information: \$80,000

\*Summary of In-Kind Contribution: Cell line XYZ provided by Dr. Jennifer Smith at Cornell University.

\*Status of Support: Active

\*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date (MM/YYYY) (if available):

\*Person Months (Calendar/Academic/Summer) per budget period: N/A

\*Estimated Dollar Value of In-Kind Information: estimate \$1,000

\*Summary of In-Kind Contribution: C57BL/6-ABC<sup>1tm1jbp</sup> mice provided by Dr. Joseph Jones at the University of Texas at Austin.

\*Status of Support: Active

\*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date (MM/YYYY) (if available):

\*Person Months (Calendar/Academic/Summer) per budget period: N/A

\*Estimated Dollar Value of In-Kind Information: estimate \$4,000

## Other Support Changes: Gift Definition

- ▶ Other Support does not include training awards, prizes, or gifts.
- ▶ Gifts are resources provided where there is no expectation of anything (e.g. time, services, specific research activities, money, etc.) in return. An item or service given with the expectation of an associated time commitment is not a gift and is instead an in-kind contribution and must be reported as Other Support.

# Other Support Changes for JIT: Completed Support Section

Provide completed support within the past three years for all senior/key personnel.

## COMPLETED

\*Title: Gene Transfer of CFTR to the Airway Epithelium

Major Goals: The major goals of this project are to identify and isolate airway epithelium progenitor cells and express human CFTR in airway epithelial cells.

\*Status of Support: Completed

Project Number: R000

Name of PD/PI: Anderson, R.R.

\*Source of Support: Cystic Fibrosis Foundation

\*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 9/1/17 – 8/31/20

# Other Support: Commons ID for Each Senior/Key Personnel

OMB No. 0925-0001 and 0925-0002 (Rev. 12/2020 Approved Through 02/28/2023)

## **For New and Renewal Applications – DO NOT SUBMIT UNLESS REQUESTED PHS 398 OTHER SUPPORT**

*There is no "form page" for reporting Other Support. Information on Other Support should be provided in the format shown below.*

\*Name of Individual: Anderson, R.R.  
Commons ID: AndersonRR

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At the top of the page, provide the investigator's Commons ID.

# Other Support Changes: New Information Required for Each Entry

## Changes to Details for Each Entry

- ▶ Include Primary Place of Performance
- ▶ Include Total Costs for Project Period rather than Annual Direct Costs
- ▶ List Effort for Each Budget Project

### ACTIVE

\*Title: Chloride and Sodium Transport in Airway Epithelial Cells

Major Goals: The major goals of this project are to define the biochemistry of chloride and sodium transport in airway epithelial cells and clone the gene(s) involved in transport.

\*Status of Support: Active

Project Number: 2 R01 HL 00000 - 13

Name of PD/PI: Anderson, R.R.

\*Source of Support: NHLBI

\*Primary Place of Performance: University of California, Los Angeles

Project/Proposal Start and End Date: (MM/YYYY) (if available): 3/1/2021 – 2/28/2026

\* Total Award Amount (including Indirect Costs): \$1,492,232

\* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##.##)
1. 2021	3.6 calendar
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3. 2023	3.6 calendar
4. 2024	3.6 calendar
5. 2025	3.6 calendar

### **Active Projects:**

Provide level of actual effort in person months (even if unsalaried) for current budget period and indicate the proposed level effort for remaining budget periods.

# Other Support Changes: Supporting Documentation Requirement

The NIH requires supporting documentation which includes:

- ▶ Copies of contracts/agreements specific to senior/key-personnel foreign appointments and/or employment with a foreign institution.
- ▶ This is for all foreign activities and resources that are reported on the Other Support.
- ▶ If the contracts/agreements are not in English, recipients must provide translated copies.
- ▶ *Please hold off for now on getting your foreign appointment/employment agreement translated. Mount Sinai is working on a policy regarding acceptable translation services.*

## Other Support Changes: Overlap Section Broadened

After listing all support, summarize for each individual any potential overlap with the active or pending projects and activities, other positions, affiliations, and resources and this application in terms of the science, budget, or an individual's committed effort.

## Other Support Changes: Certification Block

- ▶ Each Senior/Key Personnel Certifies OS page.  
Signature block added to form.

"...the statements herein are true, complete and accurate to the best of my knowledge, and accept the obligation to comply with Public Health Services terms and conditions if a grant is awarded as a result of this application. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties."

I, PD/PI or other senior/key personnel, certify that the statements herein are true, complete and accurate to the best of my knowledge, and accept the obligation to comply with Public Health Services terms and conditions if a grant is awarded as a result of this application. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

\*Signature: Anderson, R.R.

Date: March 25, 2021

# Other Support Changes: Immediate Notification of Undisclosed Other Support

## Scenario:

- ▶ A recipient organization discovers that a PI or other Senior/Key personnel on an active NIH grant failed to disclose Other Support information.
- ▶ This could occur either after the Just-in-Time or the RPPR application was submitted.
- ▶ The investigator must submit an updated Other Support to the GCO, for forwarding to the Grants Management Specialist named in the Notice of Award as soon as it becomes known.

# Why?



# Foreign Interference and the Integrity of Federally Funded Biomedical Research

- ▶ One of the driving factors behind the changes is the U.S. Federal government's concern about possible foreign interference with the integrity of federally-funded biomedical research.
- ▶ Example: Investigators operating undisclosed “shadow labs” in foreign countries creating the plausible claim that the work generated intellectual property (IP) outside the U.S.
- ▶ NIH has partnered with the FBI to investigate and has sent letters to specific institutional grant recipients inquiring into possible failures to disclose investigators' foreign affiliations, foreign research support, and foreign components.
- ▶ NIH has tightened up its requirements on the Biosketch and OS pages among other changes.

# NIH Resources

# NIH Resources

## Notice

Upcoming Changes to the Biographical Sketch and Other Support Format Page for Due Dates on or after May 25, 2021 (NOT-OD-21-073)

### Biosketch

- ▶ [Biosketch Resource Webpage](#)
- ▶ [FAQs](#)
- ▶ [Sample Page \(Non-fellowship\)](#)

### Other Support

- ▶ [Other Support Resource Webpage](#)
- ▶ [FAQs](#)
- ▶ [Sample Page](#)

*Please visit these resources, especially the FAQs and Sample Pages.*

# GCO Resources

# GCO Resources

## Policies & Procedures

- ▶ [NIH Other Support Instructions: Just in Time \(JIT\) Applications](#)
- ▶ [NIH Other Support Instructions: Research Performance Progress Reports \(RPPRs\)](#)
- ▶ [NIH and Foreign Influences on Research Integrity: A Guide to Navigating Through NIH Policy and Procedure](#)

## Other Resources

- ▶ [Other Support Checklist](#)
- ▶ [Investigator Other Support Tracker](#)
- ▶ [Other Support RPPR Changes Form](#)

## Training

- ▶ [GCO 401: Basics of Preparing an NIH Other Support \(OS\) Page](#)
- ▶ [GCO 402: Preparing an NIH Just in Time \(JIT\) OS Page](#)
- ▶ [GCO 403: Preparing an NIH Research Performance Progress Report \(RPPR\) OS Page](#)

*Our resources will be updated to incorporate the new NIH guidance.*

# Questions?

## How Can We Help You?

### GCO Departmental Assignments

*Contact me at [Allison.Gottlieb@mssm.edu](mailto:Allison.Gottlieb@mssm.edu) for feedback and questions about GCO's resources.*